



**FIRST CHOICE  
COLLEGE**

RTO CODE 31707

**TRAINEESHIP**



## **BSB30715 CERTIFICATE III IN WORK HEALTH AND SAFETY**

### **QUALIFICATION OVERVIEW**

On completion of this course, participants will be able to:

- Apply knowledge of WHS legislation in the workplace
- Participate in hazard identification, risk assessment and risk control
- Participate in WHS communication, consultation and issue resolution
- Identify, prevent and report potential workplace emergency situations
- Assist with responding to incidents, and write simple documents
- Organise workplace information, work effectively with diversity
- Communicate in the workplace



### **JOB SUMMARY**

This traineeship reflects the role of skilled operators who apply a broad range of competencies in varied work contexts, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a team. This qualification is for people who take on WHS responsibilities in addition to their main role. There is an extensive demand for Work Health and Safety (WHS) professionals in both the private and public sectors. Almost all industries are required by legislation to have a WHS professional on their team, which means opportunities for you to move forward in your career.

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Health and Safety Assistant
- Health and Safety Committee Member
- Health and Safety Representative.

### **WHAT YOU NEED TO KNOW ABOUT TRAINEESHIPS**

#### **ELIGIBILITY**

You must already have an employer willing to take you on as a trainee to enrol in this programme. Talk to your employer about choosing First Choice College as your Supervising Registered Training Organisation (SRTO) or give us a call on (07) 5689 5060 and we would be happy to talk to your employer.

#### **COST**

Apprenticeships and Traineeships are funded by the Queensland Government under the User Choice Policy 2017-2020. User Choice provides a public funding contribution towards the cost of training and assessment services for eligible Queensland Apprentices and Trainees

Eligible trainees that meet the Queensland state funding requirements will be charged a set fee per nominal hour. These fees are calculated at a regulated rate of \$1.60 per nominal hour.

Nominal hours will vary depending on electives chosen, however there will be approximately 300 – 400 nominal hours in most cases. Concession rates of 40% (\$0.64 per nominal hour) apply for students who hold a current Health Care Card or who identify as Aboriginal or Torres Strait Islander. For eligible school based trainees, the training is fee free.

Non-funded trainees will be charged a fee for service cost. This will be confirmed prior to the commencement of training.

Information regarding costs will be outlined on the agreed training plan, which will be provided to the employer and trainee at time of induction.

For more information on User Choice funding please see: <https://desbt.qld.gov.au/training/training-careers/incentives/userchoice>

This qualification comprises 10 units of competency, including 5 core units and 5 elective units which must be completed. First Choice College offers the following units as a guide, however elective units will be chosen to match your individual job role where appropriate.

## COURSE UNITS

Unit Code	Unit Title	Nominal Hours
<b>Core Units</b>		
BSBWHS302	Apply knowledge of WHS legislation in the workplace	20
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control	50
BSBWHS304	Participate effectively in WHS communication and consultation processes	30
BSBWHS305	Contribute to WHS issue resolution	30
PUAWER001B	Identify, prevent and report potential workplace emergency situations	5
<b>Elective Units</b>		
BSBINM301	Organise workplace information	30
BSBITU306	Design and produce business documents	80
BSBDIV301	Work effectively with diversity	30
BSBSUS401	Implement and monitor environmentally sustainable work practices	40
BSBWOR301	Organise personal work priorities and development	30



**GET IN TOUCH**  
 Find out how we can tailor a training package specifically for you.  
 Call 07 5689 5060 or email us at [info@fcc.edu.au](mailto:info@fcc.edu.au)

**TRAINING PROVIDER**  
 FIRST CHOICE COLLEGE  
 RTO CODE 31707

**COURSE NAME**  
 BSB30715  
 CERTIFICATE III IN WORK HEALTH AND SAFETY

**WEBSITE**  
[WWW.FCC.EDU.AU](http://WWW.FCC.EDU.AU)